

# **Queensland Treasury's Graduate Program**

Our <u>GRADStart program</u> is the perfect start for your professional career. As one of Australia's top graduate employers, our program gives you the opportunity to ignite your passion and achieve success while making a positive impact on Queensland.

# Your experience

From day one as a graduate you'll be immersed into our supportive community, working alongside and supported by highly skilled professionals and Executive Leaders. You will be a part of a collaborative working environment that embraces diversity, flexibility and innovative thinking.

Consists of two 6 months placements that will expose you to the diversity of the services that we provide

 Build a meaningful career with dedicated mentoring, coaching, comprehensive training, technical upskilling, professional learning and development opportunities

Progression

Graduates may be considered for career progression after the completion of the Graduate Program

We support flexible working arrangements to deliver our key outcomes, we work with you to balance your work and lifestyle. You will be equipped with the technology and tools to exceed in your job. To top it off, we are in an accessible and modern building, overlooking the Brisbane river.

Want to meet some of our previous graduates and hear what they have to say about the GRADStart program? View our GRADStart video playlist on YouTube.

# Are you the right person for our graduate program?

As a Queensland Treasury employee you are expected to display or develop behaviours outlined in Leadership Competencies for Queensland. As a GRADStart candidate, the 'Individual Contributor' stream will apply. Full details of the leadership competency descriptors and behavioural indicators can be found at <u>Leadership</u> Competencies for Queensland.



You will also embody the public service values:

- put customers first
- put ideas into action
- unleash potential
- be courageous
- empower people.

# Representing our community

Queensland Treasury is committed to representing the community we serve and values the perspectives and experiences a diverse workforce can bring to fulfilling this imperative. As such, we strongly encourage applications from First Nations people, people from culturally and linguistically diverse backgrounds, and people with disabilities. We are committed to making reasonable adjustments to provide a positive, barrier-free recruitment process and supportive workplace.

Support and reasonable adjustment can be provided to applicants throughout the selection process at any stage and as required. Contact our Diversity and Inclusion Officer at <a href="mailto:gradprog@treasury.qld.gov.au">gradprog@treasury.qld.gov.au</a> to discuss further.

### What we do

Queensland Treasury is the Queensland Government's principal source of trusted, impartial and influential advice for the economy and state finances. We drive better – and lasting – outcomes for Queenslanders by:

- managing Queensland's finances
- administering grants and collecting taxes
- providing economic, statistical and commercial advice to government
- advocating for strong policy outcomes that support Queenslanders into the future.

Learn more about what we do through our:

- Key responsibilities
- Our strategy
- Our structure

# **Available opportunities**

Applications are welcome from all disciplines, particularly Economics, Finance (including budget strategy and financial reporting), Accounting, Commerce, Public policy, Data Analytics, Business, Law, Mathematics, Communication or Project management.

From time to time, we also recruit graduates from other specialist fields.

In the graduate program we focus on your capability and skills to ignite your passion. With our diverse range of business areas and types of work, you can use your degree in a multitude of different ways.

During the program, you will work on a variety of meaningful projects and contribute to solutions, which have a lasting impact on Queenslanders. You may work on public infrastructure projects and services; provide advice on financial, economic, and public policy issues; or assist with delivering the state budget.

At the start of each rotation your respective supervisor will outline your key responsibilities and duties. Some of the roles our graduates go into include:



## Treasury analysts

Monitor the financial and non-financial performance of government agencies and identify opportunities
for improvement; provide advice on financial, economic and public policy issues; conduct research and
analyse financial and policy issues and prepare and present findings; develop influential relationships with
client agencies and their representatives.

## Commercial analysts

 Provide strategic financial and commercial advice on project proposal and commercial transactions, undertake commercial and industry policy research analysis and evaluation and make recommendations, assist in the analysis of options available to government for promoting economic growth in Queensland, contribute to the development of solutions that satisfy the state's economic and financial objectives and protect the state's interests.

#### **Economists**

 Review, analyse and contribute to advice on a broad range of economic policy matters, provide advice on the appropriate application and interpretation of economic data and various types of economic impact analysis/modelling, and contribute to detailed submissions on a range of economic and employment related issues

# **Policy officers**

Conduct research, analyse policy issues and prepare and present findings and recommendations, assist in
preparing and compiling submissions and briefing materials, and provide information relevant to policy
and legislative issues.

### **Accountants**

Assist in the development and review of departmental financial policies; provide advice in relation to
financial accounting and financial reporting; operational financial accounting such as journal preparation,
reconciliations, vendor/payment certification and financial system maintenance; monitoring of the
department's budget performance; and contributing to whole-of-government financial management and
reporting policies.

#### **Statisticians**

Assist in processing, analysis and reporting of surveys and administrative data; provide timely and
accurate statistical information to clients; assist in the design, development and implementation of
statistical information systems, statistical surveys and predictive models; and use of information systems
such as SAS, R, Excel, Oracle.

# Investigation officers

• In Queensland Revenue Office, conduct audits and investigations to ensure compliance with state revenue laws, identify risks to revenue and make recommendations for the treatment of risks, research and analyse legal issues and make sound recommendations, and assist taxpayers through information and education to help them understand and meet their obligations.



## Revenue analysts

• In Queensland Revenue Office, assist in the design, development and maintenance of innovative revenue estimation models and revenue forecasting models; assist in the preparation of reports, submissions, briefing notes and correspondence; assist in the provision of high-level advice on complex revenue issues; and research and analyse complex revenue issues and proposals; and assist in recommending appropriate solutions or options.

### **Contact details**

If you would like further information about our graduate program, go to our website — www.treasury.qld.gov.au/grad or contact our Graduate Coordinator - gradprog@treasury.qld.gov.au

# **Additional information**

- Applicants will be informed via email if they have/have not been successful in progressing to the next stage of the application process. Ensure you provide an email address that you check regularly and check your junk mailbox.
- All roles within Queensland Treasury are subject to criminal history screening. If you are being nominated for
  a graduate role, you will be required to provide written consent to undertake the criminal history screening.
   If you choose not to consent, you will no longer be considered for the role.
- A three-month probation period will apply.
- To be eligible for our 2025 graduate program you must be a recent graduate (within the last two years) or due to graduate before the program anticipated commencement in February 2025 and an Australian or New Zealand citizen, or an Australian permanent resident.

